



Mater Filius Queen City, Mission Staff

mfqcity@mfqc.org

Ima - Role Description

Join the first group of mission staff that MFQC has entrusted to run our home. As mission staff, you will fill the 'Ima' role and have the opportunity to pioneer the way to a new missionary body while cultivating a community that will outlive you. Spend a year working on a team committed to intentional living and faith formation while serving pregnant and parenting women formerly experiencing homelessness.

Duties:

- Living and working closely on a Mission team of three, collaborating with other support staff and volunteers, to manage and cultivate a communal environment in the Mater Filius Queen City home.
- Create a warm and hospitable ambiance so the mothers we serve feel welcome in the home. Cultivate a safe community and active participation with the moms in the home and house volunteers.
- Coach & model good group/family behavior, i.e. prayer, parenting, cooking, cleaning, living with others. Actively serving our community as the hands and feet of Christ.
- Responding to emergencies, crises, and conflicts within the home with trauma-informed care.
- Fill out a weekly Ima report.
- Provide supervision and direction at the house in accordance with the Operations Handbook.
- Plan and execute community events that promote a culture of joy, camaraderie, and hospitality within the home.
- Participation with Directors in administrative roles in the home: House Operations, Meal Planning, Volunteer Coordinating, Donations/BLU*tique Coordinating and/or Workshop Coordination.
- Participate in and assist with planning community functions including, but not limited to; weekly Mass, celebrations, field trips, house meetings, and other house events.

Day to Day Activities:

Each day is different and activities may vary based on the needs of the moms in the house. Among the possibilities are:

- Accompanying moms to doctors appointments, hospital or other medical support.
- Building relationships with mothers.
- Accompanying a mom to a court hearing.
- Assisting in moving a mom in or out of the house.
- Being in the moment for duty shifts where you will be present.

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Benefits:

- Monthly stipend
- Room and board
- Vacation days
- Access to community vehicles
- Two retreats
- Spiritual formation

Personal Time:

In addition to 2 weekly days off, the Mission Staff Ima's are encouraged to take at least 24 hours of personal time per week away from their duties for self care.

Training: (includes but is not limited to)

- Role Training
- Cultivating Community
- Trauma Informed Care
- Conflict resolution
- Basic CPR & First Aid

Requirements:

- Flexibility/Adaptability
- Practicing the Catholic faith
- Emotional maturity/Empathy
- Accepting of diverse backgrounds, beliefs and customs
- College degree or equivalent life experience
- Driver's license
- Ideally candidates are 24 years of age and older (for insurance purposes)
- Safe Parish Child Safety certification

Suggested Experience:

- Experience living in community
- Works well on a team
- Social work background
- Previous missionary experience

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